

Cranford Parish Council

Clerk Pat Bird 07522 582251
cranfordparish@gmail.com
www.cranfordparishcouncil.com



To all Parish Councillors:

You are hereby summoned to a meeting of Cranford Parish Council to be held at Cranford Memorial Hall on **Thursday 27th January 2022 at 7pm** for the purpose of transacting the following business:

Agenda

- 21/76 To receive and approve apologies for absence
- 21/77 To receive and approve for signature the minutes of the meeting held on Thursday 25th November 2021, attached
- 21/78 To note any matters arising from the minutes not included on this agenda, for report only
- 21/79 To receive declarations of interest under the Council's Code of Conduct related to business on this agenda (Members should disclose any interests in the business to be discussed and are reminded that the disclosure of a Disclosable Pecuniary Interest will require that the member withdraws from the meeting room during the transaction of that item of business)
- 21/80 Public participation session (Members of the public are invited to address the council. The session will last for a maximum of 15 minutes with any individual contribution lasting a maximum of 3 minutes. Members of the public should address their representation through the chairman of the meeting)
- 21/81 To receive a verbal report from the Unitary Ward Councillor(s)
- 21/82 To receive an update from the Clerk regarding St Andrews Church Clock
- 21/83 To receive an update from the Clerk regarding the damaged wall in St Andrews Lane
- 21/84 To receive a verbal report from Cllr Martin on findings from Internal Control
- 21/85 To note Financial Report, attached, approve schedule of payments, and note budget monitoring report
- 21/86 To comment on Planning Applications received since the last meeting

[Application NK/2021/1014 | North Northamptonshire Council - Kettering Area](#)

7 High Street, Cranford, NN14 4AA

Proposal: Replace rear ground floor roof with addition of 3no. rooflights. Replace windows. Convert loft space to habitable accommodation with 3no. dormer windows to rear

[Application NK/2021/1015 | North Northamptonshire Council - Kettering Area](#)

7 High Street, Cranford, NN14 4AA

Proposal: Replace rear ground floor roof section with slate tiles with addition of 3no rooflights.

Replace windows. Open up section of loft provide additional bedroom and ensuite with dormers to rear. Reconfiguration of first floor to create 2no. ensuites

- 21/87 To appoint the Clerk as the Police Liaison Representative (PLR) for the Parish Council
- 21/88 To engage with the Northants CALC Asset Mapping Project (AMP) and to appoint an AMP Working Group (AMPWG) comprising the clerk and at least two councillors; and to adopt the AMPWG Terms of Reference, attached
- 21/89 To note, both, the Notes from Village Sign meeting held 2nd December and the response from the Parish Council's insurance company; and to approve the Clerk's recommendation
- 21/90 To approve the purchase of a replacement notice board for The Green; and, as the next Parish Council meeting is not until 31st March; to approve the appropriate payment subject to the satisfactory installation of the notice board
- 21/91 To receive and note updates on the current projects, not previously covered on the Agenda
- a) Tufty Project (VAS signs) – Cllr Jones
 - b) Bin in Pocket Park off Top Dysons - Clerk
 - c) Connecting communities one step at a time – Cllr Gorton
 - d) Website and Welcome Pack - Clerk
- 21/92 To support the application to North Northamptonshire Council Community Funding for funding for three stiles; one pedestrian gate; and associated groundworks
- 21/93 To decide how the Parish Council will mark the Queen's Platinum Jubilee
- 21/94 To receive and note, Chairman's updates on:
- a) Elevated footpath
 - b) Path Warden activities
 - c) Retrieval of Cranford St Andrew sign
- 21/95 To receive and note Clerk's report on anything not previously covered in their regular updates
- 21/96 To identify any matters arising from this meeting which need to be carried forward
- 21/97 Close

Pat Bird

Pat Bird, Clerk to Cranford Parish Council
20th January 2022

Cranford Parish Council meeting 27th January 2022
Financial Report as at 20th January 2022

Payments received since 18th November 2021		
HMRC VTR	VAT Claim	1041.20
HMRC PAYE	Refund of longstanding credit	483.01

Bank Reconciliation	
Date	Balance
18th November 2021	12,186.70
30th November 2021	12,186.70
31st December 2021	12,382.75
20th January 2022	12,828.30

Schedule of Payments for approval		
Payments to be made		
Payee	Description	
PM Bird (Clerk)	January Salary (due 31st January)	276.24
PM Bird (Clerk)	February Salary (due 28th February)	276.24
PM Bird (Clerk)	March Salary (due 30th March)	276.24
PM Bird (Clerk)	Reimbursement for mobile phone top up & printer paper	22.99
NCALC	Off to a Flying Start course (Cllr Jones)	44.00
Payments made		
Payee	Description	
NNC	PC Election May 2021 (Payment due date 21 Jan)	37.46
Total		933.17