

# Cranford Parish Council

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To all parish councillors:

You are hereby summoned to a meeting of Cranford Parish Council to be held at Cranford Memorial Hall on **Thursday 30<sup>th</sup> September 2021** at 7pm for the purpose of transacting the following business.

## Agenda

- 21/35 To receive and approve apologies for absence
- 21/36 To receive and approve for signature the minutes of the meeting held on Thursday 29<sup>th</sup> July 2021 (attached)
- 21/37 To note any matters arising from the minutes not included on this agenda for report only
- 21/38 To receive declarations of interest under the Council's Code of Conduct related to business on this agenda (Members should disclose any interests in the business to be discussed and are reminded that the disclosure of a Disclosable Pecuniary Interest will require that the member withdraws from the meeting room during the transaction of that item of business)
- 21/39 To fill a casual vacancy on the Council
- 21/40 Public participation session (Members of the public are invited to address the council. The session will last for a maximum of 15 minutes with any individual contribution lasting a maximum of 3 minutes. Members of the public should address their representation through the chairman of the meeting)
- 21/41 To receive a verbal report from the Unitary Ward Councillor(s)
- 21/42 To receive a verbal report from Cllr Holford on findings from Internal Control
- 21/43 To receive and note Financial Report attached, approve schedule of payments and note budget monitoring report
- 21/44 To approve updated Scheme of Delegation to the Clerk (attached), which covers dealing with planning applications etc outside of bi-monthly meeting cycle
- 21/45 To approve NALC's Planning Nuts and Bolts training for Clerk and Councillors and NALC's Off to a Flying Start course for newly co-opted councillor(s)
- 21/46 To approve donation of £250 to Cransley Hospice for the support and development of the delivery of end of life care, in recognition of their association with Cranford over 20 years of its annual road race
- 21/47 To approve a donation to the Cranford WI towards the cost of repainting the Village Sign

- 21/48 To receive update re issue of damage to guttering and drainpipe caused by vehicles turning in St Andrews Lane and approve proposed solution by Highways
- 21/49 To receive updates on the current projects (attached) and:
- a) **Tufty Project (VAS signs)**  
To approve the payment for the balance of the Section 50 licence and the purchase of the two SLR signs, two additional rechargeable batteries and delivery costs and for the data capture facility for at least one of the SLR signs
  - b) **Community Fridge**  
To approve the Clerk's proposed actions
  - c) **Goalpost net**  
To approve the purchase of a football net, clips, net pegs and delivery costs
  - d) **Notice board in Cranford Road**  
To approve the transfer of ownership of the notice board to Barton Seagrave Parish Council subject to acceptance of the parish council's proposal
  - e) **Replacement notice board, The Green**  
To approve the Clerk's proposed actions
  - f) **Bin in Pocket Park off Top Dysons**  
To approve the purchase of a bin
  - g) **Parish Council Website**  
To approve the Clerk's proposed actions
  - h) **Welcome Pack**  
To approve the Clerk's proposed actions
  - i) **Connecting communities one step at a time**  
To approve the Clerk's proposed actions
  - j) **Neighbourhood Watch**  
This is all in hand with the Cranford Neighbourhood Watch Co-ordinator
- 21/50 To receive and note, Chairman's announcements on
- a) Cranford Estate developments
  - b) AD Plant visit
  - c) High level path
  - d) Parish Path Warden activities
  - e) Parish Council vacancy
  - f) Completion of satisfactory probationary period by Clerk
- 21/51 To receive and note Clerk's report / correspondence, including regular updates, recent training, hours worked, short term objectives
- 21/52 To identify any matters arising from this meeting which need to be carried forward
- 21/53 Close

*Pat Bird*

**Pat Bird, Clerk to Cranford Parish Council**  
**23<sup>rd</sup> September 2021**