



Draft minutes of the Meeting of Cranford Parish Council held at The Village Hall, Cranford –Thursday
26th Sep 2019, at 7pm

Present

Cllrs S Pickard, H Boyt, (minute taker) M Cerrone, R Moore, G Maxwell

Formalities

19/0044 **Apologies-** received and accepted from Cllr J West and Clerk- C.Tilley

19/0045 **Declaration of Interests** – *None identified*

19/0046 **Minutes of last meeting-** 29th August 2019- *Minutes of last meeting approved and signed by Chair*

Items of note

19/0047 **Public Session-**

- Members of public have approached councillors to raise the following issues to be discussed
- a) Failure to give way at traffic calming on High St due to lack of clarity on who has priority once a car has entered the central portion of the junction - *the chair pointed out that the clarification here is in the highway code: give way to on-coming traffic as per the signs. In short: there should never be two vehicles in the gap between the two narrowed points of the High Street. If two cars arrive at each end of the traffic calming system at the same time, then one party has to give way. This is a common social situation such as experienced at narrow bridges in the area.*
 - b) People driving on the wrong side of the road at the new traffic junction on the High St exacerbated at night by the lack of lighting. *Agreed that this was a dangerous junction and that lighting at night is needed to minimise the potential for traffic accidents. Noted prior to minute circulation, that these are now in place.*
 - c) *Parishioners on the Cranford road are still unclear when they will become part of a new or existing Parish other than Cranford. They wanted it noted that Cranford Parish Council would inform them about any decisions and be able to explain how the decision would be implemented and why the decision had been made.*
 - d) *It was brought to the Council's attention that a building within the conservation area had had significant external building work done and that there was no indication that planning permission had been sought. The council asked that the Clerk seek clarification as to the status of this building work with respect to planning permission*
 - e) *The anomaly of the speed restrictions along the Cranford road was raised and the council was asked to continue to make efforts to have the correct signage (40 mph using conforming signage) installed.*
 - f) *The council was requested to note that the cancelling of the (X16) bus service was likely to have strong negative consequences across the village and to work to find a solution to make sure suitable transport of some sort was available. The Clerk will chase up the letters sent to relevant stakeholders after last months meeting.*

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- 19/0048 **Future vision of the Parish Council-** Date 12th Oct. Village Hall 12.30-5pm booked between 12-4.30 -*the council was updated as to progress so far and what the plan for the 12th October was. The council was satisfied with progress and the plans.*
- 19/0049 **Parish Council vacancy-** no candidates have come forward so far- *the identification of potential future candidates continued to be problematic. The Chair pointed out that the current council comes to an end in May 2020 and that new elections were required to take place. The council agreed that the up and coming Vision of Cranford in 2025 would provide for an opportunity to generate interest and those involved would emphasise the need for new councillors on the day and also during continuing one to one interviews with householders.*
- 19/0050 **Chairman's announcements-** (for information)
- Drain cleaning around village – good job throughout, except Grafton Rd unable to be done due to parking for Village Hall. Need to find solution with NCC. – *drain cleaning had been noted around the village. The council did not discuss how it might help with resolving the issue of parked cars preventing the cleaning of drains. To be discussed at the next meeting.*
 - The issue of the electrics around the defibrillator had been adjusted and resolved.*
 - Fly tipping in and around Cranford continues, but is currently being remedied in quick response by KBC. The council wanted to note that we appreciate the speed of response and that one instance had resulted in prosecution and a fine being paid. The council asked that the Clerk write a letter of appreciation to the relevant environmental officer.*
- 19/0051 **Local Councillors report-** (for information) - *none present*
- 19/0052 **Clerks report and correspondence** (for information)
- Notice of Conclusion of Audit received from external Audit, to be displayed on Notice Board and website by 30th Sept. Councillors to note the Audit was qualified, due to the transfers of money between bank accounts being included in AR figures. This will not be a future issue, as PC only has one bank account now – *this was explained to the council and the council understood that the clerk had asked for a clarification of which years were being considered and would await the response from the auditors at the next meeting.*
- 19/0053 **On-going items- updates to note and make decisions where necessary**
- Aggregate spreading update – *the Chair said that the landowner had been contacted (19th September) and that the aggregate spreading was continuing.*
 - Duck Boards in copse- *it was noted that the completed bridge/boardwalk was looking good and could now be considered completed.*
 - Memorial trees- school cannot have them on own land. Suggested outside of boundary. *NCC have said they can licence Cranford Parish Council to plant trees in the public highway, subject to the conditions and species given on their documents. There was still the issue of landownership, since the adjacent landowner must give consent for any planting of trees on the highway outside. –It was agreed that the council felt it had exhausted all options for now and that we would take the opportunity to canvass ideas from those attending 2025 Vision day. Cllr Moore raised the issue of the creating a plaque to be placed on the wall of the village hall next to the Memorial Bench. The council agreed to ask the resident who had offered to help with this and a local sign*

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maker to work together on how to design and fabricate the plaque between them. The Council decided to ask the clerk to contact Cllr Moore to get contact details.

d) Grafton Rd village gates- now complete - *It was greed that this job had been well done with one exception: the addition of an 'S' making the incorrect designation "St Andrews" as against "St Andrew". Before remedial action was taken the Council decided to make sure it knew what instructions were given to the contractors. The clerk would report back at the next meeting.*

e) High St remedial works- KBC have sent NCC the paperwork related to the S106 monies. Currently waiting on KBC Finance team to sort Ward funding and on Matthew Barratt at NCC to contact Parish Council to discuss works/timescales- current thinking is that works could be completed by end of Oct.

Finance

19/0054 **Accounts-** members received and approved a monthly account of financial situation showing a balance of £15,093.20

a) Payments were approved- in accordance with relevant legislation

C Tilley	Salary & Expenses	£379.12	S/O	LGA 1972 s112
PKF Littlejohn LLP	Review of Annual Return (Audit)	£240.00	Chq 000812	Audit Commission Act 1998
Secure-a Field	Copse Boardwalk and steps	£3797.61	Chq 000813	Highways Act 1980 ss43

b) To receive and approve quotation for sign cleaning through the village- *this quote had not been sent by the time of the meeting so held over to the next meeting.*

19/0055 **Planning to be considered-** KET/2019/0628 – Request for Scoping Opinion -Environmental Statement at Hanwood Park, Barton Rd, Warkton Lane. Cranford Rd (**land off**) Barton Seagrave – *council agreed to comment as follows: we continue to stand by the view that the original standards of the development be upheld as per the original planning application and that Kettering stick by it's original vision whereby the developments will be considered to be 'a shining example' of how to build new housing.*

19/0056 **Items for next meeting-** *none proposed. Date of next meeting planned for October 31st. Cllrs Pickard, Boyt and Cerrone conveyed their apologies that they would not be able to attend.*