



Draft minutes of the Meeting of Cranford Parish Council held at The Village Hall, Cranford –Wednesday 5th June 2019, at 7pm

Present Cllrs S Pickard (Chair) H.Boyt, M Cerrone, R Moore, J West C Tilley (Clerk)

Formalities

- 19/0015 **Election of Vice-Chairman-** members decided that one was not deemed necessary
- 19/0016 **Declaration of Acceptance-** not required
- 19/0017 **Apologies-**Received from Cllr Maxwell, resignation from Cllr Auld with immediate effect
- 19/0018 **Declaration of Interests** – Huw declared an interest in being a Village Hall committee member
- 19/0019 **Minutes of last meeting-** 8th May 2019- resolved to approve as a correct record

Items of note

- 19/0020 **Public Session-** none present
- 19/0021 **Future vision of the Parish Council-** Cllr Boyt gave a brief overview of the report, showing four pillars of village life, with the idea of organising an event to include all local groups/businesses to ensure the whole village has an input. Resolved to take it forward. Working party to discuss next moves
- 19/0022 **Parish Council meeting days-**(Cllr Boyt left the meeting until discussion completed) Councillors resolved to agree to move meeting nights to the last Thursday of each month to facilitate a new regular hirer of the hall. This will however, mean cancellation of some meetings due to councillor/clerk prior arrangements. Clerk to inform VH committee and KBC Parish Liaison Officer
- 19/0023 **Annual Return**
 - a) NCALC Internal Control report -recommended ensuring budget process, and Internal control be correctly minuted.
 - b) Councillor resolved to approve Section 1- Annual Governance Statement
 - c) Councillors then resolved to approve Section 2- Accounting Statements

Clerk to forward documents to PKF Littlejohn, as receipt of grant monies put expenditure over the £25,000 threshold of external audit. The period for the exercise of public rights will be the 17th June to the 26th July 2019
- 19/0024 **Internal Control-** new checklist approved and Cllr West volunteered to perform the first one
- 19/0025 **Chairman’s announcements-** (for information)- School are making speeding/parking notices, suggest they are portable rather than fixed into verges.
- 19/0026 **On-going items- updates to note and make decisions where necessary**
 - a) Speeding along Grafton Road, reply from Northants Highways suggest that best option is to install mobile VAS,
 - b) Drains in Church Lane and Grafton Rd. NCC Highways investigated and they will only be cleaned as part of regular maintenance program. Whitemountain kindly agreed to clear along Cranford Rd
 - c) Provision of independent council email addresses-councillors discussed this, and was agreed that an Email policy would be drawn up- to review/adopt at next meeting
 - d) Duck Boards in copse to complete footpath improvements- Resolved to go with wood. Clerk to take forward for additional quotes/funding
 - e) Duck End Footpath improvements-resolved to approve to take this forward. Clerk to get approval from NCC, then obtain two quotes

Cranford Parish Council

Clerk - Claire Tilley 01536 791893

cranfordparish@gmail.com

www.cranfordparishcouncil.com



- f) Geddington Fire Service – tree watering- Clerk to contact KBCllr. Rowley
- g) Memorial trees- response from Estate, not able to accommodate them. Waiting for school response after Governor meeting

Finance

19/0027 **Accounts-** Councillors received and approved a monthly account of financial situation showing a balance of £19,789.41

- a) Insurance cover- Councillors received quotes (Zurich £333.49) (Came & Co £342 or £330 for 3yr agreement) and resolved to go with Came & Co for three years. Cheaper for higher provision
- b) Payments resolved to be approved- in accordance with relevant legislation

C Tilley	Salary & Expenses	£380.34	Chq 00799	LGA 1972 s112
C Tilley	Reimbursement for SLCC costs	£68.00	Chq 00800	LGA 1972 s111
Came & Co	Council Insurance	£330.00	Chq 00803	LGA 1972
NCC	Village Gates- Grafton Road	£1707.67	Chq 00801	Local Government and Rating Act 1997 s30
Michael Middleton	Jubilee Gardens	£120	Chq 00802	Open Spaces Act

19/0028 **Planning-** None

19/0029 **Items for next meeting - this will be the 25th July**