



To members of the council: You are summoned to attend the

**Meeting of Cranford Parish Council** to be held at The Village Hall, Cranford –Wednesday 5<sup>th</sup> June 2019, at 7pm for the purpose of transacting the following business - signed  Parish Clerk

### **Agenda**

#### **Formalities**

- 19/0015      **Election of Vice-Chairman-** members are asked to formally appoint a vice chairman for the forthcoming year
- 19/0016      **Declaration of Acceptance-** new Vice-Chairman to sign
- 19/0017      **Apologies-**members to approve apologies for absence
- 19/0018      **Declaration of Interests** –members to declare any pecuniary or prejudicial interests in relation to items on the agenda
- 19/0019      **Minutes of last meeting-** 8<sup>th</sup> May 2019- Subject to approved amendments the minutes will be confirmed as a correct record and a copy published on the council website

#### **Items of note**

- 19/0020      **Public Session-** The council will receive and process comments and questions from members of the public/press in accordance with the Standing Orders
- 19/0021      **Future vision of the Parish Council-** members to receive the report regarding this and resolve whether to take it forward
- 19/0022      **Parish Council meeting days-**members to consider request from the Village Hall committee to move meeting nights to the last Thursday of each month
- 19/0023      **Annual Return**  
a) To receive the NCALC Internal Control report and note any recommendations  
b) To approve Section 1- Annual Governance Statement  
c) To approve Section 2- Accounting Statements
- 19/0024      **Internal Control-** to decide on quarterly rota and new checklist (Appendix 1)
- 19/0025      **Chairman's announcements-** (for information)-
- 19/0026      **On-going items- updates to note and make decisions where necessary**  
a) Speeding along Grafton Road, reply from Northants Highways  
b) Drains in village  
c) Provision of independent council email addresses- Report (Appendix 2)  
d) Duck Boards in copse to complete footpath improvements- resolve whether to action this  
e) Duck End Footpath improvements  
f) Geddington Fire Service – tree watering  
g) Memorial trees- response from Estate/School

# Cranford Parish Council

Clerk - Claire Tilley 01536 791893

[cranfordparish@gmail.com](mailto:cranfordparish@gmail.com)

[www.cranfordparishcouncil.com](http://www.cranfordparishcouncil.com)



## Finance

- 19/0027 **Accounts-** members will receive and approve a monthly account of financial situation
- Insurance cover- members to receive quotes (Zurich £333.49) (Came & Co £342 or £330 for 3yr agreement) and appoint provider.
  - Payments to be approved- in accordance with relevant legislation

C Tilley	Salary & Expenses	£380.34	Chq	LGA 1972 s112
C Tilley	Reimbursement for SLCC costs	£68.00	Chq	LGA 1972 s111
	Council Insurance	£TBC	Chq	LGA 1972
NCC	Village Gates- Grafton Road	£TBC	Chq	Local Government and Rating Act 1997 s30

- 19/0028 **Planning-** None at time of Agenda, although any application received prior to meeting requiring attention may be discussed

- 19/0029 **Items for next meeting-** any matters arising from this meeting which need to be carried forward