

Cranford Parish Council

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Annual Meeting of Cranford Parish Council to be held at The Village Hall, Cranford –Wednesday 8th May 2019, following the Annual Parish Meeting at 7pm for the purpose of transacting the following business

Agenda

Formalities

- 19/01 **Election of Chairman-** members are asked to formally appoint a chairman and vice chairman (if required) for the forthcoming year
- 19/02 **Declaration of Acceptance-** new Chairman to sign
- 19/03 **Apologies-**members to approve apologies for absence
- 19/04 **Declaration of Interests** –members to declare any pecuniary or prejudicial interests in relation to items on the agenda
- 19/05 **Minutes of last meeting-** 11th April 2019- Subject to approved amendments the minutes will be confirmed as a correct record and a copy published on the council website
- 19/06 **Policies-** members to review
- Financial Regulations (including review of bank signatories)
 - Standing Orders
 - GDPR regulations
 - Model Publication Scheme
 - Dignity at work
 - Equal Opportunities
 - Safeguarding

19/07 **Insurance cover-** to be reviewed and approved in line with Risk Assessment and Asset register

19/08 **Dates for next meetings-** Wednesdays- 2019 5-6 (early) 10-7, 14-8, 11-9, 9-10, 13-11, 11-12, 2020 14-1, 12-2,11-3

Ordinary meeting items of note

- 19/09 **Public Session-** The council will receive and process comments and questions from members of the public/press in accordance with the Standing Orders
- 19/010 **Chairman's announcements-** (for information)- the Chairman will report on the activities of the Council when applicable
- 19/011 **On-going items- updates to note, or make decisions on**
- a) Commemorative bench installation requirements
 - b) Village gates update
 - c) Duck End Rd bridge- painting/tree remove- to decide if works are to be actioned
 - d) Renovation of pumps in village- as above

19/012 **Planning-** None at time of Agenda, although any application received requiring attention prior to meeting may be discussed

Finance

19/013 **Accounts-** members will receive and approve a monthly account of financial situation

a) Payments to be approved- in accordance with relevant legislation

C Tilley	Salary & Expenses	£376.68	Chq	LGA 1972 s112
NCALC	Annual subscription/Audit	£462.46	Chq	LGA 1972 s111
Poppy Print	Annual report printing	£132.00	Chq	LGA 1972 s 142

19/014 **Items for next meeting-** any matters arising from this meeting which need to be carried forward

Signed



Parish Clerk