

Cranford Parish Council

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Draft minutes of the Meeting of Cranford Parish Council held at The Village Hall, Cranford –
Wednesday 11th April 2018 at 7pm

Present

Cllrs Stephen Pickard, Huw Boyt, Rex Moore, Jonathan West

17/0139 Apologies- resolved to accept from Cllr Cerrone (holiday) and Cllr Beeby (ill health)

17/0140 Declaration of Interests –None

17/0141 Public Session- none present- though items had been brought to attention of councillors

- A resident has offered to help with Church clock maintenance, Jonathan will liaise with her
- Footpath across field still not reinstated- **Clerk to contact ROW Officer**
- Cranford Rd- 30mph- not enforceable- signage has no reflective material so is not visible during darkness, still classified as 40 by Highways. Deregulation a lengthy process. Some cars going by at 60-70mph. **Clerk to bring to NCCllr and KBCllrs attention.**
- Area at front of school-along Cranford Rd very messy etc- **Clerk to contact school**

17/0142 Minutes of last meeting- Meeting 7th February 2018- The minutes were resolved as a correct record and a copy published on the council website

Items of note

17/0143 Chairman's announcements and updates

- Traffic calming- Stephen had meeting with Ian Boyes on site as four accidents occurred straight after installation. Temporary signage now stopped this. Extra bollards due to be installed. Standing water and sediment near drain at bus stop. Highways will monitor it- but road closure needed to remedy it. £2000 balance allocated to purchase one set of village gates on Cranford Rd. Parish Council to finance shortfall for a second set for Thrapston Rd.
Also visited Packs Yard- to establish state of road and mud, Stephen has made contact with owner to request that they clean road up. NCC will also liaise with yard owner regarding mud. Road surface now very dangerous.
- Had attended training session on GDPR- new legislation discussed with regards to email accounts, personal data etc. Clerk needs to purchase a dedicated hard drive- councillors **resolved** that one could be purchased
- Memorial trees- only one positive reply to leaflet drop and letters.
- Footpath renovation- Chair and Clerk met with ROW officer from NCC- he agrees with plans to install 5 kissing gates along GF15- to the boundary with Twywell, also some minor engineering work to flatten out slope near pooling water and improve hardstanding. ROW to contact landowner.
- Annual report- discussed with additions. **Resolved** for Clerk to organise and pay for printing to enable distribution prior to next meeting.

17/1144 Casual vacancy- at present no candidates have come forward. Will be an Agenda item until filled

17/0145 Correspondence-

- NCALC GDPR. Members to note information and review policies regarding this new legislation. Clerk has prepared all necessary paperwork and councillors completed a compliance checklist. New Audit situation- PKF Littlejohn appointed as external auditors if required. eUpdate- circulated via email
- Request from Twywell PC with regards to Daniel Foots retirement. Discussed- suggestion of getting all organisations together to organise something at the village hall. **Clerk to reply**
- Cranford Cedar- do councillors wish them to spray around village. Decided that specific areas should be determined and sprayed in late April/beg May. Foot Path across the park, along Cranford Rd outside of houses to junction of Barton Rd. High level path along Grafton Road, path along by school along Thrapston Rd to junction of Duck End. High St South side- from Red Lion through to bus shelter- same on other side of path. Clerk to instruct Julie
- Cranford Enterprises-Music barn festival- being held on 23rd June this year, working in conjunction with the Old Forge to raise money for the Village hall and Cransley Hospice. Last years' event raised £8000

17/0146 On-going items- the council received and noted reports from councillors and the clerk (including Police report)

Victoria Perry- NCC sent her apologies and reported 'We have a new leadership team in place and I am now cabinet member for Children's, Families and Education but I will possibly be acting under the direction of commissioners. In the meantime we have some hard work to do as we still have to deliver our statutory duties as we move towards a model of 2 unitaries. She also stated that due to the Sec 114 Notice only Cat 1 Potholes will now be repaired.

Procedural

17/0147 Policies- Members reviewed and approved the following policies
Grievance
Public Complaints
Disciplinary

17/0148 Audit requirements- in accordance with The Local Audit (Smaller Authorities) Regulations 2015 legislation, members Resolved to declare the council exempt from the requirement to have an external audit. The relevant part of the Annual Return was signed. An Internal audit from NCALC will still occur

17/0149 Agenda receipt – to comply with GDPR members present signed declaration stating they are prepared to accept serving by email

Finance

17/0150 Accounts- members received and approved a monthly account of financial situation showing an end of year balance of £ 9879.25

- a) Members **resolved** to approve payments as below, in accordance with legislation

C.Tilley	Clerk Salary & Expenses	£764.26	Chq 000762	LGA 1972 s111
HMRC	PAYE	£173.60	Chq 000763	LGA 1972 s111
MK Marking	Defibrillator signage	£153.60	Chq 000764	LGA 1972 s15
Drage Electrics Ltd	Defib installation	£415.56	Chq 000765	LGA 1972 s15
NCALC	GDPR training (Chairman)	£49.00	Chq 000766	LGA 1972 s111
S. Pickard	Travel Expenses	£28.35	Chq 000767	LGA 1972 s15

b) **Internal Control** - Due to Cllr Maddisons' resignation, a new Internal Controller is needed, who cannot be the chair or a cheque signatory. Members **resolved** to appoint Rex Moore.

17/0151 Planning –

KET/2018/0071 -East Kettering Development-Warkton lane- Approval of reserved matters.

Members noted this

KET/2018/0056 3 St Andrews Lane- KET/2018/0067/8 4 Dormitory Cottage members to note planning permission has been granted on both these applications

17/0152 Dates for next meeting- Annual meeting 8th May following the Annual Meeting of the Parish

17/0153 Items for next meeting- any matters arising from this meeting which need to be carried forward

Signed



Parish Clerk