

# Cranford Parish Council

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**Draft minutes of the Annual Meeting of Cranford Parish Council** to be held at The Village Hall, Cranford – Wednesday 10<sup>th</sup> May 2017, following the Annual Parish Meeting at 7pm

## **Present**

Cllrs Stephen Pickard, Joy Beeby, Mo Cerrone, Peter Maddison, Rex Moore, Jonathan West

KBCllrs Mark Rowley, NCC Cllr Victoria Perry (left 7.45pm)  
3 residents (2 left 7.30pm)

## **Formalities**

17/001 **Election of Chairman-** Councillors **resolved** to elect Stephen Pickard as Chairman and Peter Maddison as vice-chairman

17/002 **Declaration of Acceptance-** Stephen duly signed this

17/003 **Apologies-**none received

17/004 **Declaration of Interests** –Stephen and Mo declared a prejudicial interest in the planning application, so will not participate in any decisions on this

17/005 **Minutes of last meeting-** 12<sup>th</sup> April 2017- The minutes were confirmed as a correct record and a copy will be published on the council website.

17/006 **Policies-** members reviewed and adopted

- Code of Conduct
- Financial Regulations (Joy, Jonathan and Claire to continue as bank signatories) Peter agreed to be internal controller.
- Asset register
- Risk assessment
- Procedure for dealing with Freedom of Information Act requests
- Data Protection policy
- Dignity at work policy

17/007 **Audit/Annual return-** members to completed and **resolved** to approve the Governance Statement and Accounting records

17/008 **Dates for next meetings-** every second Wednesday each month 14/6/17, 12/7/17, 9/8/17, 13/9/17  
11/10/17, 8/11/17, 13/12/17, 10/01/18, 07/02/18, 07/03/18, 04/04/18, 08/05/18

Signed as a correct record of decisions made

Chairman

Date

## Ordinary meeting items of note

- 17/009        **Public Session-** residents brought forward a number of points
- thanked council for their work involved in getting the speed limit along Cranford Rd reduced to 30mph. 40mph roundel on road needs to be changed otherwise limit not enforceable
  - requested council to write to Cranford School to remind parents about the limits
  - requested installation of a VAS sign- and possible road markings to visibly reduce width of road.
  - asked councillors to consider the planning application with regards to causing parking issues and stated plans inconsistent- house placed in front of entrance to turning.
  - Overgrown hedge from spinney to bungalow along Cranford rd/ **Clerk to check with KBC as to responsibility**
  - Resident from St Andrews Lane stated- gulleys full, all drains need cleaning- **Joy will inform Clerk of exact location in order for it to be reported**
  - Street lighting along Cranford Rd- some LED lighting near Hayfield Cross school
  - Request for footpath to be created to join end of Cranford road with footbridge
- 17/0010        **Chairman's announcements-** (for information)- Stephen and Joy attended SUEZ meeting which was informative. Not capping off last cell yet- building site subsoil being deposited. Lots of monitoring of the waste that is arriving. Site now on landscaping phase. Valley approach discussed-to fill would take three years- meaning site stays active/ meaning grant monies still available. Must be monitored for 80 yrs.
- 17/0011        **Correspondence-**  
a) **Internal Audit report** – report circulated. Recommendations taken on board regarding minuting Internal control process, and improving website functionality and visibility
- 17/0012        **Transparency Code for Smaller Authorities (2014)** -members **resolved** to certify the council as an 'exempt authority' so removing the need to submit the Annual return to an external auditor.
- 17/0013        **Definitive Map and Rights of Way-** new copies received with a request for completion of a questionnaire regarding popular usage of pathways. Councillors have made comments and a number will walk the paths to confirm all comments. Footpath warden needed.
- 17/0014        **On-going items-** Increased graffiti in village- reported to Kettering Borough Council- awaiting reply from service depot.  
Top Dysons- proposal for housing withdrawn.
- 17/0015        **Planning-** Members discussed application KET/2017/308 for dwelling at 21 St Andrews Lane. (Rex was excused from meeting at 9.10pm for personal reasons) Stephen and Mo did not participate in decision. Councillors **resolved to object to the application** on several material considerations. **Clerk to produce letter to planning**

## Finance

- 17/0016        **Accounts-** members received and approved a monthly account of financial situation showing balance of £13,538.51
- a) Payments to be approved- in accordance with relevant legislation

Julie Auld	Cranford Cedar- footpath spraying	£90.00	Chq 000736	Highways Act 1980 ss 43 50
C Tilley	Reimbursement for Riverside Printers- Annual report	£139.00	Chq 000737	LGA 1972 s 142
NCALC	Annual subscription/Audit	£428.92	Chq 000738	LGA 1972 s111

17/0017

Items for next meeting-

- Website redevelopment.
- Footpath questionnaire to be finalised. Footpath Warden
- Footpath creation along Cranford road
- Adoption of Equal Opportunities and Safeguarding policies
- Grant Awarding Policy

Signed



Parish Clerk